

76-1089

DD/A 76-0865

24 February 1976

MEMORANDUM FOR: Director

FROM: John F. Blake *John F. Blake*
Deputy Director for Administration

SUBJECT: Implementation of Executive Order 11905

1. It is rather clear that a sizable but as yet undefined commitment of resources, both people and money, will be necessary to bring about the fulfillment of all requirements contained in Executive Order 11905. In matters such as this there is the ever present risk, historically verifiable, that the CIA almost exclusively is the source of such resources.

2. At the moment, we know there will be an extensive monetary commitment to either reconfigure space at 2430 "E" Street and relocate to other space the current occupants or, in the alternative, to rent new space; it appears predictable that there will be an increase in the size of the Intelligence Community Staff, such increase not quantifiable as yet; expense of telecommunications costs will be incurred in order to give necessary secure telephone service to the Intelligence Community Staff as well as provide certain computer terminal facilities and properly shielded areas for their operations; increase courier and passenger transport service are also predictable.

3. I have no constructive suggestion to offer at the moment, because sufficient facts are not yet known, to see how such expenses could be equitably prorated. I merely call this to your attention so that you may be sensitive to the matter. As additional facts are known and developed, I hope to be able to make some tangible and equitable suggestion to you.

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DD/A:JFBBlake:der (24 Feb 1976)

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Executive Registry
76-1008

DD/A 76-0800

19 February 1976

MEMORANDUM FOR: Director

FROM : John F. Blake *JFB*
Deputy Director for Administration

Sir:

You will recall our conversation of Wednesday, 18 February, concerning space matters in relation to the implementation of recent Presidential Directives. I mentioned to you I would have a study presented to me last night. Such study was received but represented "over-kill" and also would have had unaccepted time constraints. Based on general awareness of what is involved, and buttressed by my conversation of yesterday with you, I have given the attached guidance to our appropriate people to come forth with a new "minimum option". That option will be ready on Tuesday, 24 February. Perhaps by that time you will be able to give more additional input and guidance and we can continue to mutually "work the problem".

Att

Executive Registry
76-1008/1

Jack:
Knoche & Lehman
will stay up to speed
as requirements develop
phone let them know
at this!
GB
70-2-76

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1. Please rework the DCI relocation study from a perspective of reduced magnitude.
2. There is a lack of precision at the moment with really what is involved, and it is not clear when the desired precision will be available. However, for a new approach proceed from the following assumptions:

- a. The main operating headquarters of the DCI will remain in the Langley Building.

- b. An "outside" DCI Office will be used by him primarily as a "visiting" office. Therefore, for DCI purposes we do not have to reproduce or relocate the current set-up for Registry and the Security Officers in the Langley Building.

- c. This DCI space should also be sufficient to accommodate the membership of the CFI (3) plus minimal staff and file assistance. I will now refer to this block of space as "executive space".

- d. I am not convinced of the necessity to reproduce an "Operations Center". While it may eventually become a requirement, I do not think we should plan for it initially.

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e. Space in the Old EOB probably should not be considered for political reasons, i.e., it is too closely associated with the White House. From a political point of view may be the New EOB will be acceptable.

2. In taking this new cut at the problem, be guided by the following factors:

a. Executive Space -- There should be a suitable working office for Mr. Bush which he will use both as DCI and as Chairman of CFI. There should then be two other suitable offices to be used on a visiting basis by the other two members of CFI. There should be one "secretarial office" for the DCI and perhaps three other offices. The other three will have a mixture of one or two full-time staff assistants for CFI purposes and for necessary secretarial and file space.

b. There exists almost unanimity of opinion, including that of Mr. Bush, that the NIO's should not be moved out of this building. Consider the NIO's a non-requirement.

c. As it pertains to the IC Staff we move into the greatest area of speculation. The IC Staff, in addition to its current responsibilities, will undoubtedly pick up some additional staffing

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responsibilities as the staffing element for CFI. Secondly, even if the IC Staff moves out of the Headquarters Building, we must remember the DCI is using Langley as his permanent Headquarters and, accordingly, there will have to be an IC Staff outpost left at Langley.

d. For current study purposes figure approximately 18,000 sq. ft. for the new IC Staff relocation and plan to leave a balance of 3,000 sq. ft. for IC Staff occupancy at Headquarters.

e. Do not plan for an in-house dining facility per se. Do plan to work into your drawings a small "coffee-preparing and buffet" area.

f. Plan for two conference facilities, one in the range of 30-35, having a table seating capacity of approximately 16. The other facility should have a total of about 12 with a table seating capacity of six.